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RECORDS MANAGEMENT DIVISION

December 10, 1954

O & M LUNCHEON GROUP Renewal of Monthly Discussion Series

Time - Thursday, December 16 - 11:45 A.M. to 1:30 P.M.

Place - All States Dining Room, 514 - 19th Street, N. W.

(No reservations needed but Chairman would like an advance call if you have time. Fill your cafeteria tray and come to Special Dining Room)

Topic - THE SECOND HOOVER COMMISSION -- how it is going about its job and what reports we can expect early next year

<u>Speaker</u> - Francis P. Brassor, Executive Secretary, Commission on Organization of the Executive Branch of the Government

The Group - Many will remember that the 0 & M Luncheon Group started 4 or 5 years ago as an informal get-together of those who had participated in the 0 & M Conference series of the Bureau of the Budget. Other interested people subsequently joined the Group. Having no formal organization, the Group has met spasmodically up to 1954. The plan to renew the luncheon meetings came out of a recent get-together of a small planning group called by Oliver Ramsey. There is a feeling that inter-agency communication on the management front has been at a rather low ebb lately and that we could all benefit from a renewal of the sharing process.

Invited - All seriously interested in periodic interchange among people having a professional interest in Organization and Methods or in related aspects of management improvement in Government.

Future - This depends on what the Group wants. Your comments are requested by the attached. An ad hoc committee will plan a series of about 6 monthly meetings to carry through May.

Chairman:

Ivan Asay, Chief

Management Planning Staff National Bureau of Standards

310 South Building

Washington 25, D. C. (Stop 3) EM 2-4040 (Code 154) Ext. 7491